# **NEXTGEN IS COMING!**

United States District Court for the Middle District of Alabama <a href="https://www.almd.uscourts.gov/nextgen">https://www.almd.uscourts.gov/nextgen</a>

## Prepare now, and avoid delays logging in later!

## What's changing?

The Alabama Middle District will be upgrading our CM/ECF software to Next Generation (NextGen) on May 3, 2021. Benefits to attorneys/limited users will include one single username and password to log in to all NextGen courts (appellate, bankruptcy and district) where they have permission to file, and to PACER nationwide—a function known as Central Sign-On.



#### What to do now?

- 1. Get your own PACER account.
  - a. Each attorney/limited user must have their own individual PACER account. Shared PACER accounts will no longer be useable once the court has upgraded. However, firms may set up a PACER Administrative Account to help manage attorney/limited user accounts and have those individual accounts centrally billed for PACER access fees. View instructions on how to <u>set up an individual PACER account</u> or <u>a PACER</u> administrative account.

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- 2. Upgrade your existing PACER account.
  - a. If your PACER account was issued prior to August 11, 2014, you will need to upgrade it. Find out if your account needs to be upgraded.
- 3. Make sure you and all other attorneys or limited users know your CM/ECF username and password.
  - a. If the login information is stored in the browser, it will be lost and not recoverable once NextGen becomes active. If an attorney/limited user does not know their password, please use the <u>password reset feature</u>. If an attorney/limited user does not know their ALMD-issued login, they will need to contact the Court at (334) 954-3935.

## What happens next?

The Alabama Middle District transitions to NextGen on May 3, 2021. On/after that date, you *must* link your CM/ECF and PACER accounts before logging onto NextGen for the first time. Complete instructions are available on <u>our local NexGen website</u>.

### About NextGen

For more information on the improvements and the upgrade process, please visit <a href="https://pacer.uscourts.gov/file-case/get-ready-nextgen-cmecf">https://pacer.uscourts.gov/file-case/get-ready-nextgen-cmecf</a>. If you have any questions contact PACER Service Center at (800) 676-6856 or <a href="mailto:pacer@psc.uscourts.gov">pacer@psc.uscourts.gov</a>.